

東海大學學生抵免學分辦法

Tunghai University Credit Transfer Regulations

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第一條 為處理學生抵免學分事宜，特依本校學則訂定本辦法。

Article 1 To handle credit exemptions for students, Tunghai University (THU) hereby established the regulations herein in compliance with the THU Academic Regulations.

第二條 列學生得申請抵免學分：

Article 2 The following students are eligible for credit transfers:

一、轉學生。

1. Transfer students.

二、重新入學之新生。

2. Freshmen students re-enrolled at the University.

三、雙聯學制學生。

3. Students in dual degree programs.

四、依照法令規定先修讀學分後考取修讀學位者。

4. Students who, in accordance with laws and regulations, acquire credits before acquiring degrees.

五、就讀學、碩士學位期間，修習碩、博士班課程成績七十分（等第制 B-）以上，其學分未列入畢業最低學分數內，持有證明者。

5. Students, with related evidence, who have grades of 70 (letter grade: B-) or above from graduate or doctoral courses, while enrolled in undergraduate or graduate programs, respectively, whereby the credits are not included in graduation requirements.

第三條 前條各類學生，依法取得學籍時，其已修習及格之科目學分，得辦理學分抵免，規定如下：

Article 3 Upon legally obtaining their student status, students meeting the criteria hereinabove shall apply for credit transfer from passed subjects and credits. Related regulations are as follows:

一、學士班學生得視抵免學分多寡提高編級，惟至少修業一年。但以推廣教育學分班學員修讀期滿經考試及格入學者，其修業年限不得少於該學制修業期限二分之一，且不得少於一年。

1. Depending on the amount of credits transferred, students may be moved to a higher grade level. However, they must complete at least one year of study at the university. Students in continuing education programs who have completed their studies, passed the entrance examination, and gained admission must complete the longer of the following: half of the program's prescribed period or one year.

二、學士班轉學生抵免學分以在大學及專科學校修習成績及格之科目為限，但五年制專科畢業生以四、五年級修習者為原則。

2. Credit transfers for undergraduate transfer students are limited to subjects in which they have obtained passing grades at universities and junior colleges. However, graduates of five-year junior colleges are generally eligible for credit transfers for courses taken in their fourth and fifth years.

三、提高編級者，應依照提高編級後之入學學年度必修科目表規定修習學分及科目。

3. Students moved to a higher grade level shall comply with the Major Courses List for the academic year of their enrollment for relevant credit and course requirements.

四、專科學校畢業生最高得編入三年級；學士班退學生依其入學學歷證明書為準，最高得編入退學之年級。

4. Graduates of junior colleges can be moved, at the highest, to juniors (third year). Students withdrawn from undergraduate programs can be moved, at the highest, to the grade level they withdrew from by providing their certificate of enrollment.

五、入學學士班新增學系學生，無論其抵免學分多寡，以編入一年級就讀為限，其修業年限亦不得縮短。但得酌減各學期最低限修學分數。

5. Students enrolling in new undergraduate programs, regardless of their credit transfers, shall be registered as freshmen students and shall not reduce their duration of study. However, the minimum requirement for credits for each semester may be reduced for students.

六、入學本校雙聯學位之境外學生，依兩校協議其已修習及格科目學分准予抵免，並編入適當年級就讀，惟至少應在本校修業一年。

6. Overseas students enrolled in THU's dual degree programs may transfer credits for subjects that they've already passed and that have been previously agreed upon by both schools. Such students shall also be registered into the appropriate grade level, but shall study at least one year at THU.

七、重考或依照法令規定先修讀學分後考取修讀學位之研究生，其抵免學分數以各碩、博士班規定畢業學分數三分之二為限（不含碩士、博士論文學分）。但碩士班至少應修業一年，博士班至少應修業二年。

7. Graduate students who retake exams or obtain credits before obtaining their degree in accordance with legal regulations are limited to credit transfers of up to two-thirds of the required graduation credits for each graduate or doctoral program (excluding credits for master's and doctoral theses). However, graduate students must study for at least one year, and doctoral students must study for at least two years at THU.

第四條 學士班學生抵免學分與提高編級標準如下：

學系 學分數 抵免年級	化材系 工工系	法律系	建築系	左列以 外學系
二年級	34	34	33	32
三年級	68	70	65	64
四年級	102	106	97	96
五年級			129	
附 註	1. 本表適用第一學期入學學生。 2. 第二學期入學之二年級轉學生，經抵免達 80 學分以上者，最高得提高編級至三年級下學期。			

Article 4 Credit requirements for undergraduate students to be moved to a higher grade level are as follows:

Grade Level	Department of Chemical and Material Engineering Department of Industrial Engineering and Enterprise Information	Department of Law	Department of Architecture	Other Departments
Sophomore (2nd Year)	34	34	33	32
Junior (3rd Year)	68	70	65	64
Senior (4th Year)	102	106	97	96
5th Year			129	
Note	1. The table applies to students enrolled in the fall (first) semester. 2. Sophomore students transferring in the spring (second) semester with over 80 credits from credit transfers may be registered, at the highest, as juniors in their spring semester.			

第五條 抵免學分之範圍，為各學系之必修科目、選修科目，及該學系承認之他學系選修科目。

Article 5 Credit transfers are available for compulsory courses and electives from the student's department as well as electives from other departments that are recognized by the student's department.

第六條 辦理學分抵免原則如下：

Article 6 General principles for credit transfers:

一、科目名稱、內容相同者。

1. Credits will be transferred for courses with identical course titles and content.

二、科目名稱不同而內容相同者。

2. Credits will also be transferred for courses with different titles but similar content.

三、科目名稱、內容不同而性質相同者。

3. Credits may still be transferred for courses with different titles and content but with similar natures.

四、學士班體育抵免原則：

4. General principles for PE credit transfers in undergraduate students:

(一) 轉學生：第一學期轉入二年級至多抵免二學期，轉入三年級至多抵免四學期；第二學期轉入二年級至多抵免三學期，轉入三年級至多抵免四學期。

(1) Transfer students: For students transferring in the fall semester, transfers are allowed for up to two semesters for those entering their sophomore year, and up to four semesters for those entering their junior year. For students transferring in the spring semester, transfers are allowed for up to three semesters for those entering their sophomore year, and up to four semesters for those entering their junior year.

(二) 重新入學之新生不予抵免。

(2) Credit transfers will not be accepted for freshmen students re-enrolling.

(三) 以大學畢業或本校肄業資格入學者，不受前二目之限制，至多抵免四學期。

(3) Graduates of universities or former THU students (who did not complete their degrees) are not subject to the restrictions from Items 1 and 2 and may transfer credits for up to four semesters.

五、學生於境外大專校院修讀取得之科目學分申請抵免，其學分依下列方式轉換(如遇小數部分，得四捨五入)：

5. Conversion for credits obtained from overseas universities are as follows (any decimal points shall be rounded to the nearest whole number):

(一) 本校學分之計算，每學期授課滿 18 小時採計 1 學分。

(1) At THU, one credit is granted for 18 hours of instruction per semester.

(二) 本校 1 學分=歐洲學分互認體系(英國大學除外) 2 學分(European Credit Transfer and Accumulation System，簡稱 ECTS)。

(2) One credit from THU = Two credits from the European Credit Transfer and Accumulation System (excluding universities in the U.K.).

(三) 以本校 1 學分=英國學分累計及轉換制度(含澳洲、紐西蘭等) 4 學分(Credit Accumulation and Transfer Scheme，簡稱 CATS)。

(3) One credit from THU = Four credits from the U.K.'s Credit Accumulation and Transfer Scheme (including Australia & New Zealand).

(四) 本校學分與美制(含加拿大、智利等)、陸制(含香港、澳門等)、日本、韓國、新加坡、泰國、菲律賓、越南、印尼、斯里蘭卡等亞洲國家之學分可等同換算。

(4) One-to-one credit conversion for universities under U.S. systems (including China, Chile, etc.) and Mainland China systems (including Hong Kong, Macau, etc.). One-to-one credit conversion for universities in Japan, Korea, Singapore, Thailand, the Philippines, Vietnam, Indonesia, Sri Lanka, and other Asian countries.

(五) 未列於以上學制之學分轉換，由各系、所、學位學程，依學術專業認定。

(5) Credit conversions not listed hereinabove shall be recognized by the department,

institute, and degree program, according to their academic expertise.

第七條 抵免科目之學分以多抵少者，抵免後以少者登記；全學年課程僅修習一學期及格，經就讀之學系同意者，得抵免一學期。

Article 7 In cases where the credits earned are fewer than the credits attached to the same course at THU, students will receive the actual credits earned. Students who pass only one semester of a full-year course may transfer credits from that one semester upon their department's approval.

第八條 抵免學分之申請，應於入（轉）學當學期報到後至加退選截止日前辦理。申請抵免學分以一次為限。逾期者視為自動放棄。

Article 8 Credit transfer applications should be completed within the current semester after enrollment (or transfer) and before the add/drop deadline. Each student is allowed to apply for credit transfers only once. Late applications will be considered as students waiving their rights to credit transfers.

第九條 抵免學分之審核，共同科目（含通識教育、體育、全民國防教育及勞作教育）應指定專人負責審核；必、選修科目由各該學系負責審查，並由教務處複核。

Article 9 Credit transfer applications will be reviewed by designated personnel for common subjects (including general education, physical education, All-out Education, and experiential learning). Compulsory courses and electives will be reviewed by the respective departments and verified by the Office of Academic Affairs.

第十條 抵免學分之登記，應依下列規定辦理：

Article 10 The registration of transferred credits complies with the following:

一、轉學生應將抵免科目學分（成績免登）登記於歷年成績單內轉入年級前各學年成績欄（二年級轉學生登記於第一學年，三年級轉學生登記於一、二學年）。

1. Transfer students should register their transferred credits (without grades) in the respective academic years on the transcript (second-year transfer students should register credits from their first academic year, while third-year transfer students should register credits from their first and second academic years).

二、重考或依照法令規定先修讀學分後考取修讀學位之大學新生或研究生，應將抵免科目學分登記於歷年成績單內第一學年成績欄。

2. Freshmen or graduate students who retake exams or obtain credits before obtaining their degree according to legal regulations should register the transferred credits from their first academic year on the transcript.

第十一條 本辦法經教務會議通過後，公告施行。

Article 11 The Regulations herein shall be promulgated upon approval by the Academic Affairs Meeting and archived by MOE.